1. Call to Order by Mayor Kevin Hammond: (6:00)
Mayor Kevin Hammond called the November 6, 2019 City Council meeting to order. Council members present were Alan Youngers, Tyler Bugner, Pam Weber, Tracy Thul, and Jenny Zoglman. Also present were Shawn Elliott – City Attorney, Darren Haukap – Treasurer, Michael Bader – Wastewater Superintendent, Chris Drum – Planning Commission Chairman, John Riggins – Kirkham Michael, Ms Riggins, Mark Doyle – Council of Hope President, two unknown men. Travis Mounts – Times Sentinel arrived at 6:07 and Debbie Haukap arrived at 6:20.

2. Consent Agenda:
   a. Approval of October 2, 2019 Public Hearing Minutes:
      Tracy Thul made a motion to approve the October 2, 2019 Public Hearing Minutes, 2nd by Tyler Bugner. Vote: 5-0 motion carries.
   b. Approval of October 2, 2019 CC Meeting Minutes:
      Tyler Bugner made a motion to approve the October 2, 2019 CC Meeting Minutes, 2nd by Jenny Zoglman. Vote: 5-0 motion carries.
   c. Approval of October 16, 2019 Special Meeting Minutes:
      Pam Weber made a motion to approve the October 16, 2019 Special Meeting Minutes, 2nd by Tracy Thul. Vote: 5-0 motion carries.
   d. Approval of October 23, 2019 Special Meeting Minutes:
      Tyler Bugner made a motion to approve the October 23, 2019 Special Meeting Minutes, 2nd by Alan Youngers. Vote: 5-0 motion carries.
   e. Approval of October 2019 bills (checks to include 39149-39249):
      Tyler Bugner made a motion to approve the October 2019 bills, 2nd by Tracy Thul. Vote 5-0 motion carries.
   f. Approval of November 6, 2019 agenda:
      Add under new business g. Council of Hope and h. KDOT grant acceptance.
      Tracy Thul made a motion to approve the November 6, 2019 agenda with the additions, 2nd by Pam Weber. Vote: 5-0 motion carries.

3. Citizens Comments: None

4. New Business:
   a. Sewer infiltration repair- Michael Bader:
      Discussion ensued. Tracy Thul made a motion to accept a bid from Mayer Specialties for $17,800 to repair some areas of infiltration, 2nd by Alan Youngers. Vote: 5-0 motion carries.
   b. Resolution 175 – Clarification of Charter Ordinance 24:
Discussion ensued. It was clarified that Charter Ordinance 24 deals with when elected officials take the oath of office. *Tracy Thul made a motion to adopt Resolution 175, 2nd by Tyler Bugner.* Vote: 5-0 motion carries.

c. **Ordinance 717 – New International Fire Code:**

d. **Auditor engagement letter:**
Discussion ensued. *Tracy Thul made a motion that we sign the Auditor engagement letter hiring Busby, Ford, Reimer to do our audit again this year, 2nd by Tyler Bugner.* Vote: 5-0 motion carries.

e. **Area of Urban Influence:**
Discussion ensued. *Tracy Thul made a motion that we return the letter requesting to change our area of Urban Influence as per Planning Commission recommendations, 2nd by Pam Weber.* Vote: 5-0 motion carries.

f. **Inoperable vehicle ordinance (implement one?):**
Discussion ensued. *Tyler Bugner made a motion that we have City Attorney start the draft process of an inoperable vehicle ordinance, 2nd by Jenny Zoglman.* Vote: 5-0 motion carries.

g. **Council of Hope:**
Discussion ensued. It was stated that Council of Hope would like to work together with the city to try and bring events to town.

h. **KDOT grant:**
Discussion ensued. *Tracy Thul made a motion to accept the KDOT grant, amend the engineering agreement to strike the clause pending approval of CDBG, withdraw application for CDBG and proceed with the project, 2nd by Pam Weber.* Vote: 5-0 motion carries.

5. **Old Business:**
   a. **Land Bank update:** Nothing
   b. **Splash Pad update:** Nothing
   c. **Drainage Ditch bids:** Table until next month for one more bid to come in.

6. **Executive Session: (6:50 – 7:12):**
*Tracy Thul made a motion to enter executive session for Attorney/Client meeting as per K.S.A. 75-4319(b)(2), 2nd by Alan Youngers.* Vote: 5-0 motion carries.
Council returned at 7:12 with no binding action taken.

7. **Pardon City Attorney:** (7:13)

8. **Planning Commission Update:**
Chris Drum stated that the commission worked on the area of influence and developed a potential growth plan. They also worked on proof reading the new Zoning books.

9. **Police and Personnel:**
Chief advised the council that we are still waiting for the 3rd police car to arrive and we have not started to upfit the first two as they are waiting on one part that has to be the first on the car.

10. **Treasurer Report:**
Darren stated that he would like to have the police cars financed by the end of the year for budgeting purposes.

11. **Departmental Reports:**
   a. **Mayor:** Mayor Hammond stated that the Trunk or Treat that the City sponsored went over very well and he is planning on making this an annual event. He also reminded everyone of the Christmas tree lighting event that is scheduled for December 1.
b. Parks: Council member Thul stated that the new launch pads for disc golf are done and they look great. He also said he will continue to look into refinishing the tennis courts. We did have some grills that were donated by Garden Plain State Bank that have not been installed yet.

c. Streets: Council member Zoglman stated that she did not have anything on streets, but would like to discuss Strategic Plan for a minute. Discussion ensued.

d. Gas: Nothing

e. Water: City Clerk advised that we had another leak along 15th Street by Cheney and that we may want to add to our list of things to be done replacing ½ mile of water line from 383rd going East. We have had about 8 leaks along there in the last year and several more in the last four.

f. Sewer: Council member Youngers advised of the visit by Grant Weaver that the Clerk set up with KDHE and read a letter from him of praise for our new operator and how well he was doing to get the plant back on track.

12. **Governmental Remarks:**

John Riggins had stated that we have one right-of-way that will need to be acquired for the new sidewalk. It would cost about $1000 for them to do the work or one of us could do a 3 hour on line class and try to do this ourselves.

*Jenny Zoglman made a motion to hire Kirkham Michael to acquire the right-of-way, 2nd by Pam Weber.* Vote: 5-0 motion carries

Also discussed: Mayor would like to start seeing an update from the Library and Eco – Devo committee on the agenda.

13. **Adjournment: (8:42)**

*Tracy Thul made a motion to adjourn, 2nd by Tyler Bugner.* Vote: 5-0 motion carries

Respectfully submitted by City Clerk, Kimberly C McCormick, CMC