1. **Call to Order by Mayor Kevin Hammond:** (6:02)
   Mayor Kevin Hammond called the December 4, 2019 City Council meeting to order. Council members present were Alan Youngers, Tyler Bugner, Pam Weber, and Jenny Zoglman. Also present were Shawn Elliott – City Attorney, Darren Haukap – Treasurer, Chief Sharp, Officer Tim Day, Judy Schrader and Travis Mounts – Times Sentinel. Council member Tracy Thul was absent.

2. **Consent Agenda:**
   a. **Approval of November 6, 2019 CC Meeting Minutes:**
      Tyler Bugner made a motion to approve the November 6, 2019 CC Meeting Minutes, 2nd by Alan Youngers. Vote: 4-0 motion carries.
   b. **Approval of November 2019 bills (checks to include: 38250 – 39360):**
      Jenny Zoglman made a motion to approve the November 2019 bills, 2nd by Tyler Bugner. Vote: 4-0 motion carries.
   c. **Approval December 4, 2019 agenda:**
      Tyler Bugner made a motion to approve the December 4, 2019 agenda with addition, 2nd by Alan Youngers. Vote: 4-0 motion carries.

3. **Citizens Comments:** None

4. **New Business:**
   a. **Employee termination – Eugene Ernst:**
      The council was advised that the employment of Eugene Ernst as Water Operator with the city was terminated on November 25, 2019 for failure to comply with KDHE regulations.
   b. **Employee Christmas gift cards:**
      Discussion ensued. Jenny Zoglman made a motion to purchase $50 VISA gift cards for the employees Christmas gift, 2nd by Pam Weber. Vote: 4-0 motion carries.
   c. **Employee wage review:**
      **EXECUTIVE SESSION:** Mayor Hammond requested an executive session under K.S.A. 75-4319(b)(1) to discuss personnel matters of nonelected personnel: Tyler Bugner made a motion to enter into executive session under K.S.A 75-4319(b)(1) discuss personnel matters of nonelected personnel for 10 minutes, 2nd by Pam Weber. Vote: 4-0 motion carries. Council returned with no binding action taken. Mayor recommends the following wages:
      Chief Sharp - $2311.99/2 wk
      Timmothy Day - $19.00/hr
      Dan Coontz-$16.80/hr
      Kim McCormick-$18.31/hr
      Bonnie Kopper -$14.24/hr
Michael Martinez-$22.75/hr
Zach Mabe-$17.29/hr
Michael Bader-$22.37/hr
Darren Haukap-$477.36/mo
Judge Flagle-$414.94/mo

Tyler Bugner made a motion to accept the Mayor’s recommendations as listed, 2nd by Alan Youngers. Vote: 4-0 motion carries

d. Outdoor bulletin board:
Discussion ensued. Table for next month – clerk will get more information on pricing for bigger size and mounting kit.

e. Hire Kirkham Michael for boundary certification:
Discussion ensued. Clerk is to get a quote for next month.

f. Trunk vaults for new police cars:
Discussion ensued. Tyler Bugner made a motion to purchase the trunk vaults for the new police vehicles, 2nd by Pam Weber. Vote: 4-0 motion carries.

g. Spring Conference Kim/Bonnie:
Discussion ensued. Tyler Bugner made a motion to send Kim and Bonnie to the Spring Clerks conference and Kim to the Region 7 IIMC meeting and Athenian Leadership in March, 2nd by Alan Youngers. Vote: 4-0 motion carries

h. Ordinances 718 and 719 review:
Discussion ensued. Ordinance 718 – Vaping for under age of 18. Tyler Bugner made a motion to adopt Ordinance 718, 2nd by Jenny Zoglin. Vote: Youngers – yea, Bugner – yea, Weber – yea, Zoglin – yea. 4-0 motion carries. The clerk was asked to distribute this ordinance in the January mailing to be sure that all are aware.

Discussion ensued. Ordinance 719. This is going to be reviewed by each council member to be sure that nothing needs to be added or deleted. It will be discussed at next months meeting.

5. Old Business:

a. Land Bank update: Clerk updated council on the title issue and how we are working with an attorney to see if they can get the State working with us on the missing quit claim deed that they should have filed. Clerk also advised that there was an error at the county in reference to the taxes and that it would be corrected with a form that will be sent.

b. Splash Pad update: Nothing

c. Drainage Ditch bids: Discussion ensued. Chief is to talk to maintenance and get them to start cleaning out the ditch at Avenue B so that the culvert can drain. We will continue to look at our options for the remainder of the canal. Get a quote from Kirkham Michael for a flow study through there.

6. Executive Session: (7:30-7:32):

Tyler Bugner made a motion to enter executive session under K.S.A. 75-4319(b)(2) Attorney/client, 2nd by Jenny Zoglin. Vote: 4-0 motion carries. Council returned at 7:32 with no binding action taken.

7. Pardon City Attorney: (7:32)

8. Planning Commission Update:
Reviewed planning commissions recommendations for zoning of Ternes property within City limits. Discussion ensued. Tyler Bugner made a motion to accept plan as Recommended, 2nd by Pam Weber. Vote: 4-0 motion carries. Nothing further to report

9. Library Board Update:
Clerk advised that no one from the library could attend the meeting. They had been discussing an issue with lighting around both entrances. They also had a cricket machine donated and they were checking into what other libraries do along the lines of rental fees and such.
10. Eco/Devo committee update:
   Pat Becker was unable to attend due to family matters. Clerk stated that Committee is still trying to get familiar with everything, they all took a copy of the Comprehensive Plan to read. We are still trying to get a mission statement.

11. Police and Personnel:
   The cages for the new cars will not be ready until after Jan 1.
   Nothing further to report.

12. Treasurer Report:
   Next month we will have a report for the whole year. Darren explained to council that he wants to start doing budget a little differently, he wants the dollar amount to be more clear to council of what they have to spend on things.

13. Departmental Reports:
   a. Mayor: Mayor Hammond thanked everyone that helped make the December 1 event a success. We will be doing it again next year with hopes that it will grow.
   b. Parks: Council member Thul was absent.
   c. Streets: Council member Zoglman also thanked everyone for all the work that was done at the Dec 1 event. She thanked council member Pam Weber for the work that she has done on the newsletter that will be distributed this month. She would also like the clerk to get some quotes on what it would take to have a street sweeper come out and sweep up all the chat that was left after last years sealing.
   d. Gas: Nothing
   e. Water: nothing to report on water. Council member Weber stated that she had checked back with Dollar General and left a message for him to return her call.
   f. Sewer: Council member Youngers advised that they had not been able to get the repairs that were approved last month scheduled yet as the company is full.

14. Governmental Remarks:
   Friday December 13 is the next coffee and conversation and it will be held in the council Chamber at 9:00 am. Profit from the Christmas kickoff chili feed was $398.37.

13. Adjournment: (8:42)
   Tyler Bugner made a motion to adjourn, 2nd by Alan Youngers. Vote: 4-0 motion carries

Respectfully submitted by City Clerk, Kimberly C McCormick, CMC