



Governing Body, City of Garden Plain
City Building, 507 N Main St
Wednesday, October 7, 2026 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond
2. Approval of the October 7, 2026 Agenda
3. Citizen Comments: *This is the time for citizens to comment on items not on the agenda. Please keep comments brief and less than three minutes. No action is taken by the Governing Body on items requested or presented under citizen comment.*
4. Consent Agenda:
 - a. Approval of September 2, 2026 City Council Meeting Minutes
 - b. September Bills
 - c. Department Reports
 - d. Municipal Court Report
5. New Business:
NONE
6. Executive Session: (If needed)
 - a. Personnel matters K.S.A. 75-4319(b)(1)
 - b. Attorney/Client K.S.A. 75-4319(b)(2)
7. Pardon Attorney
8. Treasurer Report
9. Governmental Remarks
10. Adjourn

**NOTE: this agenda is subject to change without notice*



Governing Body, City of Garden Plain
City Building, 507 N Main St
September 2, 2026, at 6:00 pm

1. Call to Order by Mayor Kevin Hammond: (6:00):

Mayor Kevin Hammond called September 2, 2026, City Council meeting to order followed by the Pledge of Allegiance and moment of silence. Council members present were Jenny Zoglman, Tracy Thul, Amy Hunter and Jessica Lyman. Also present were Kelly McElroy – City Administrator, Savannah Shelite – Administrative Assistant, Bryan Crownover – Chief of Police, Tylor Struckman – Utility Director, Darren Haukap – Treasurer, and Morgan Koon – City Attorney. Council member Brent Randolph was absent.

2. Approval of September 2, 2026, agenda:

Tracy Thul made a motion to approve the September 2, 2026 agenda, 2nd by Jenny Zoglman. Vote: 4-0 motion carries.

3. Public Hearing-Intent to exceed the Revenue Neutral Rate & Proposed 2027 Budget: Mayor Hammond opened the public hearing.

- a. Public Comment – Intent to exceed the Revenue Neutral Rate on the 2027 budget: There were no public comments.
- b. Close Public comment on the Revenue Neutral Rate: 6:01
- c. Resolution 258 – Intent to exceed the Revenue Neutral Rate on the 2027 Budget: *Tracy Thul made a motion to pass Resolution 258 to exceed the Revenue Neutral Rate on the 2027 Budget, 2nd by Jenny Zoglman. Vote: Zoglman-yea, Thul-yea, Hunter-yea, Lyman-yea motion carried 4-0.*
- d. Public comment on Proposed 2027 Budget: There were no public comments.
- e. Close Public comment on Proposed 2027 Budget: 6:02
- f. Governing Body comments on proposed 2027 budget: No comments were made
- g. Adjourn public hearing: 6:02

4. Citizen Comments: There were no comments

5. Consent Agenda:

- a. Approval of August 5, 2026 City Council Meeting Minutes
- b. August Bills
- c. Department Reports
- d. Municipal Court Report
- e. Resolution 259-Authorizing improvements to the Public Water Supply:

Jenny Zoglman made a motion to approve the Consent Agenda, 2nd by Amy Hunter. Vote: 4-0 motion carries.

6. New Business:

- a. Adopt the 2027 budget: Discussion ensued. *Tracy Thul made a motion to adopt the 2027 budget, 2nd by Jessica Lyman. Vote: 4-0 motion carries*

- b. Ordinance 805 – Changes to handling of KORA requests: Discussion ensued. *Amy Hunter made a motion to adopt Ordinance 805, 2nd by Tracy Thul.* Vote: Lyman-yea, Hunter-yea, Thul-yea, Zoglman-yea. 4-0 motion carries
- c. Ordinance 806 – Changes to application process for CMB license: Discussion ensued. *Tracy Thul made a motion to adopt Ordinance 806, 2nd by Jenny Zoglman.* Vote: Lyman-yea, Hunter-yea, Thul-yea, Zoglman-yea. 4-0 motion carries.

7. **Executive Session:** None needed

8. **Pardon Attorney:** 6:08

9. **Treasurer Report:** Nothing to report

10. **Governmental Remarks:** Noted that Owlween is on Saturday this year so the time has been adjusted to start a little later as not to interfere with church. All agreed this would be better than moving the date. There have been some questions about the construction office at the park and when it will be removed. It was explained that construction is no complete and the office has to remain until the job is finished.

11. **Adjourn: 6:09** *Tracy Thul made a motion to adjourn, 2nd by Jenny Zoglman.* Vote: 4-0 motion carries

Respectfully submitted by Kimberly McCormick, MMC – City Clerk

BR Bank Register Report

City of Garden Plain (GARDEN)

9/28/2026 4:32:46PM

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Bank Code: KMIP KMIP		Current Balance: \$30,444.31				
Document Number	Date	Payee Name / Description	Type	Status	Source	Amount
No Transactions Found						
		Bank Totals	Items		Total Voids	Items
		Checks	\$0.00	0	\$0.00	0
		Deposits	\$0.00	0	\$0.00	0
		Deductions	\$0.00	0	\$0.00	0
		Additions	\$0.00	0	\$0.00	0
		Bank Charges	\$0.00	0	\$0.00	0
Net Activity for KMIP KMIP:						\$0.00

Bank Code: MAINCK GPSB Main Checking		Current Balance: \$820,642.86				
Document Number	Date	Payee Name / Description	Type	Status	Source	Amount
45996	09/04/2026	ALERT 360 - WICHITA	CHK	O/S	AP	\$1,006.69
45997	09/04/2026	ADVANTAGE COMPUTER	CHK	O/S	AP	\$470.00
45998	09/04/2026	CULLIGAN OF WICHITA	CHK	O/S	AP	\$45.85
45999	09/04/2026	EVERGY	CHK	O/S	AP	\$3,311.28
46000	09/04/2026	FISHER LUMBER COMPANY INC	CHK	O/S	AP	\$241.15
46001	09/04/2026	GATEWAY OF GARDEN PLAIN	CHK	O/S	AP	\$200.00
46002	09/04/2026	IDEATEK TELCOM LLC	CHK	O/S	AP	\$667.00
46003	09/04/2026	JCI INDUSTRIES INC	CHK	O/S	AP	\$14,050.00
46004	09/04/2026	KANSAS ONE-CALL SYSTEM INC	CHK	O/S	AP	\$59.85
46005	09/04/2026	KANSAS STATE TREASURER	CHK	O/S	AP	\$235.00
46006	09/04/2026	KOON LAW FIRM LLC	CHK	O/S	AP	\$2,575.00
46007	09/04/2026	KURT BOOKOUT	CHK	O/S	AP	\$574.82
46008	09/04/2026	MIDWEST SINGLE SOURCE	CHK	O/S	AP	\$146.00
46009	09/04/2026	MABCD	CHK	O/S	AP	\$245.50
46010	09/04/2026	MUNICIPAL SUPPLY INC	CHK	O/S	AP	\$346.01
46011	09/04/2026	RYKDEN TECHNOLOGY SOLUTIONS	CHK	O/S	AP	\$39.98
46012	09/04/2026	THE CREATIVE INTERNET LLC	CHK	O/S	AP	\$495.00
46013	09/04/2026	VISION CARE DIRECT	CHK	O/S	AP	\$165.22
ACH090426SALESTX	09/04/2026	SALES & EXCISE TAX	CHK	O/S	AP	\$563.14
46021	09/10/2026	CULLIGAN OF WICHITA	CHK	O/S	AP	\$23.00
ACH091126EFTPS	09/10/2026	EFTPS	CHK	O/S	AP	\$9,514.89
46014	09/11/2026	JUDITH A. SMITH	CHK	O/S	PR	\$365.71
46015	09/11/2026	DARREN M. HAUKAP	CHK	O/S	PR	\$501.83
46016	09/11/2026	TRACY F. THUL	CHK	O/S	PR	\$92.35
46017	09/11/2026	ABIGAIL PUETZ	CHK	O/S	PR	\$110.82
46018	09/11/2026	54 STATION	CHK	O/S	AP	\$449.22
46019	09/11/2026	BLACK HILLS ENERGY	CHK	O/S	AP	\$6,606.30
46020	09/11/2026	CZARNIECKI CONSTRUCTION INC	CHK	O/S	AP	\$6,815.40
46022	09/11/2026	HEARTLAND COCA-COLA BOTTLING CC	CHK	O/S	AP	\$169.15
46023	09/11/2026	KANSAS PAYMENT CENTER	CHK	O/S	AP	\$115.38
46024	09/11/2026	KANZA COOPERATIVE ASSOC	CHK	O/S	AP	\$1,792.51
46025	09/11/2026	PVS DX INC	CHK	O/S	AP	\$40.00
46026	09/11/2026	SAM'S CLUB	CHK	O/S	AP	\$233.95
46027	09/11/2026	SEDGWICK COUNTY ELECTRIC COOP	CHK	O/S	AP	\$984.79
46028	09/11/2026	VISA	CHK	O/S	AP	\$468.87
46029	09/11/2026	VISA	CHK	O/S	AP	\$518.63
46030	09/11/2026	VISA	CHK	O/S	AP	\$3,537.57
46031	09/11/2026	VISA	CHK	O/S	AP	\$65.62
46032	09/11/2026	VISA	CHK	O/S	AP	\$3,952.08
46033	09/11/2026	U.S POSTAL SERVICE (CMRS-FP)	CHK	O/S	AP	\$500.00
ACH091126KDOR	09/11/2026	KS DEPARTMENT OF REVENUE	CHK	O/S	AP	\$1,605.75

BR Bank Register Report

City of Garden Plain (GARDEN)

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Bank Code: MAINCK		GPSB Main Checking		Current Balance:			\$820,642.86
Document Number	Date	Payee Name / Description	Type	Status	Source	Amount	
ACH091126KPERS	09/11/2026	KPERS	CHK	O/S	AP	\$4,308.62	
46034	09/18/2026	ADVANCE INSURANCE COMPANY OF K	CHK	O/S	AP	\$157.50	
46035	09/18/2026	BCBS OF KANSAS	CHK	O/S	AP	\$11,955.89	
46036	09/18/2026	BRIAN HELTEN	CHK	O/S	AP	\$104.36	
46037	09/18/2026	BLACK HILLS ENERGY	CHK	O/S	AP	\$42.97	
46038	09/18/2026	WASTE CONNECTIONS OF KS INC	CHK	O/S	AP	\$6,923.78	
46039	09/18/2026	CULLIGAN OF WICHITA	CHK	O/S	AP	\$19.95	
46040	09/18/2026	KANSAS MUNICIPAL GAS AGENCY	CHK	O/S	AP	\$4,124.00	
46041	09/18/2026	MERIDIAN ANALYTICAL LABS	CHK	O/S	AP	\$96.00	
46042	09/18/2026	MOUNTAINLAND SUPPLY CO	CHK	O/S	AP	\$79.15	
46043	09/18/2026	R K BLACK INC	CHK	O/S	AP	\$641.02	
46044	09/18/2026	TYLOR STRUCKMAN	CHK	O/S	AP	\$96.57	
46045	09/18/2026	TNT IRRIGATION	CHK	O/S	AP	\$232.50	
46046	09/18/2026	TIMES-SENTINEL NEWSPAPERS	CHK	O/S	AP	\$72.00	
46047	09/18/2026	VERIZON WIRELESS	CHK	O/S	AP	\$673.44	
46048	09/18/2026	WELLS FARGO	CHK	O/S	AP	\$225.51	
ACH091826NEXB	09/18/2026	NEXBILLPAY	CHK	O/S	AP	\$206.80	
ACH091826NEXBILL	09/18/2026	NEXBILLPAY	CHK	O/S	AP	\$16.80	
46049	09/25/2026	CORE & MAIN	CHK	O/S	AP	\$3,021.38	
46050	09/25/2026	DCF-LIEAP	CHK	O/S	AP	\$275.72	
46051	09/25/2026	EVERGY	CHK	O/S	AP	\$1,597.55	
46052	09/25/2026	O'REILLY	CHK	O/S	AP	\$44.47	
46053	09/25/2026	VISION ALLIANCE MARKETING LLC	CHK	O/S	AP	\$250.00	
46054	09/25/2026	KANSAS PAYMENT CENTER	CHK	O/S	AP	\$115.38	
ACH092526KPERS	09/25/2026	KPERS	CHK	O/S	AP	\$4,074.35	
ACH09252026OGLI	09/28/2026	KPERS-OGLI	CHK	O/S	AP	\$15.80	
ACH092526EFTPS	09/28/2026	EFTPS	CHK	O/S	AP	\$6,004.25	
ACH092526KDOR	09/28/2026	KS DEPARTMENT OF REVENUE	CHK	O/S	AP	\$992.49	
		Bank Totals	Items	Total Voids		Items	
Checks		\$110,269.56	69	\$0.00		0	
Deposits		\$0.00	0	\$0.00		0	
Deductions		\$0.00	0	\$0.00		0	
Additions		\$0.00	0	\$0.00		0	
Bank Charges		\$0.00	0	\$0.00		0	
Net Activity for MAINCK		GPSB Main Checking:		(\$110,269.56)			

Bank Code:	MNYMKT	MONEY MARKET			Current Balance:		\$8,477.30
Document Number	Date	Payee Name / Description		Type	Status	Source	Amount
No Transactions Found							
		Bank Totals	Items			Total Voids	Items
Checks		\$0.00	0			\$0.00	0
Deposits		\$0.00	0			\$0.00	0
Deductions		\$0.00	0			\$0.00	0
Additions		\$0.00	0			\$0.00	0
Bank Charges		\$0.00	0			\$0.00	0
Net Activity for MNYMKT				MONEY MARKET:		\$0.00	

Bank Code: PBC		Public Building Commission		Current Balance:		\$678,594.33
Document Number	Date	Payee Name / Description	Type	Status	Source	Amount

BR Bank Register Report

City of Garden Plain (GARDEN)

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Bank Code: PBC Public Building Commission		Current Balance:		\$678,594.33		
Document Number	Date	Payee Name / Description	Type	Status	Source	Amount
No Transactions Found						
		Bank Totals	Items		Total Voids	Items
		Checks	\$0.00	0	\$0.00	0
		Deposits	\$0.00	0	\$0.00	0
		Deductions	\$0.00	0	\$0.00	0
		Additions	\$0.00	0	\$0.00	0
		Bank Charges	\$0.00	0	\$0.00	0
Net Activity for PBC Public Building Commission:						\$0.00

Bank Code: SPCPRJ Special Project		Current Balance:		\$16,549.60		
Document Number	Date	Payee Name / Description	Type	Status	Source	Amount
1071	09/04/2026	GILMORE & BELL	CHK	O/S	AP	\$14,900.00
1072	09/04/2026	RANSON FINANCIAL GROUP	CHK	O/S	AP	\$15,600.00
		Bank Totals	Items		Total Voids	Items
		Checks	\$30,500.00	2	\$0.00	0
		Deposits	\$0.00	0	\$0.00	0
		Deductions	\$0.00	0	\$0.00	0
		Additions	\$0.00	0	\$0.00	0
		Bank Charges	\$0.00	0	\$0.00	0
Net Activity for SPCPRJ Special Project:						(\$30,500.00)

Report Totals:						
		Totals	Items		Total Voids	Items
		Checks	\$140,769.56	71	\$0.00	0
		Deposits	\$0.00	0	\$0.00	0
		Deductions	\$0.00	0	\$0.00	0
		Additions	\$0.00	0	\$0.00	0
		Bank Charges	\$0.00	0	\$0.00	0
Net Activity:						(\$140,769.56)

Report Selection Criteria

Bank Account:	Start	End
	Start	End
Date Range:	Custom	
Item Date:	09/01/2026	09/30/2026
Document Number:	Start	End
Payee:	Start	End

Report Type: Single Line
Sort Items By: Date
Includes Items posted from these source modules: BR AP AR
Includes Items with status: Outstanding Cleared Voided
Includes Items of the Activity Type: Check
Includes Activity Notes: No
Includes Bank Notes: No

BR Bank Register Report

City of Garden Plain (GARDEN)

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Search For 1: Amount
Search For 2: greater than or equal to
Search For 3: \$0.00
And/Or: Or
Search For 4: Amount
Search For 5: less than
Search For 6: \$0.00

TO: Garden Plain City Council
FR: City Staff
RE: Department Reports and Project Updates

Background:

The following are updates on current projects and initiatives.

Development:

Building Permits: The City has issued Six new residential housing permits, totaling 10 new housing units (two single family; four duplexes) totaling \$2,000,000 in new assessed valuation.

Between 2023 and year-to-date 2026 59 residential housing permits have been issued, totaling \$13,687,337 in new assessed valuation.

From 2015 to present 74 new residential housing permits have been issued, totaling \$19,272,477 in new assessed valuation.

Please note these totals are for builds within the city limit and do not include any new construction in developments or properties adjacent to or nearby the community, which have been numerous. Staff is working with MABCD to sort that permit data and corresponding values as many of these individuals and families live, work, play, shop, dine, and attend school in GP, and impact our community.

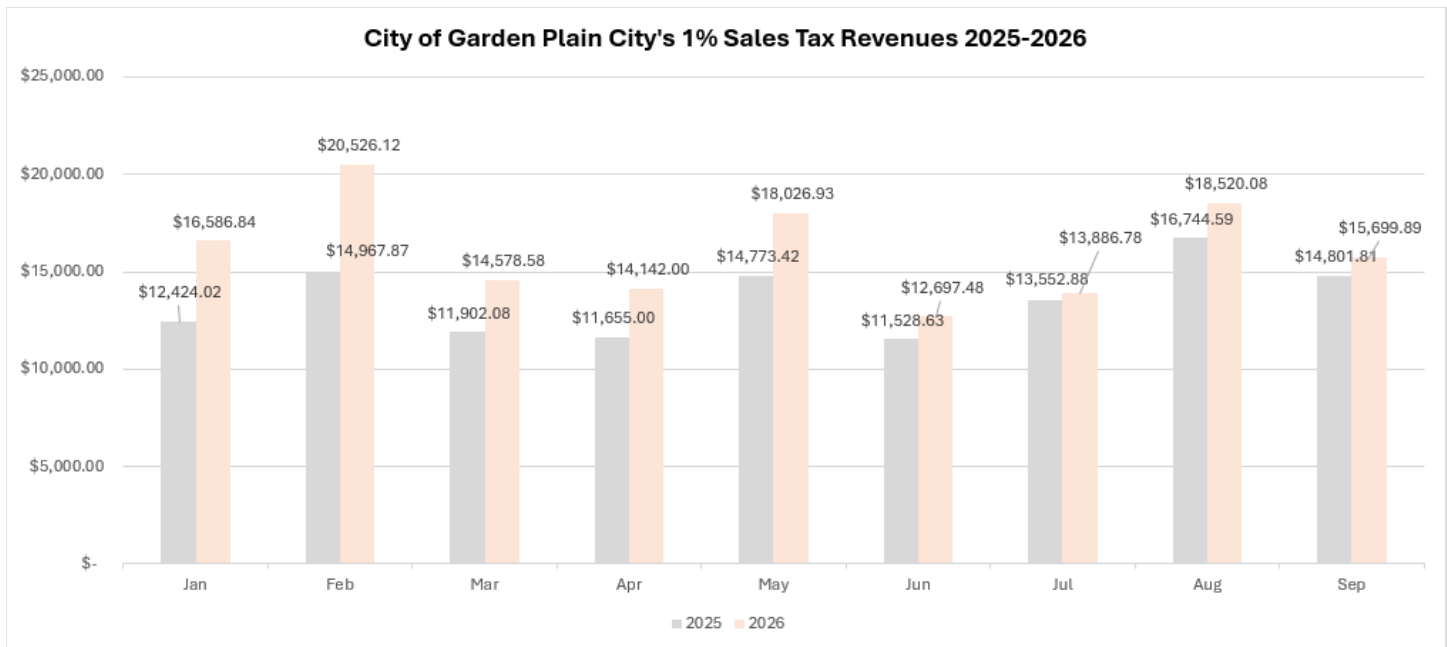
Renner Development (Main Street Townhomes): This week staff submitted a Request for Disbursement (RFD) for the first portion of grant money in the amount of \$90,000. It was received on Friday. The City is simply a pass-through entity for these funds, and they are now paid directly to the developer for costs incurred for footings and foundations on three of the five buildings. Two buildings (four duplexes) are nearing completion; interior finishes are underway. Once the driveways and the road from Harry St. are poured, and they received Certificates of Occupancy from the County, they will be ready for residents to move in.

Finance: Sales Tax:

The Kansas Department of Revenue (KDOR) reported September sales tax this week. Total monthly revenue was \$39,144.25. The City's one percent portion of the total amount is \$15,699.89. For the City's share this is an 18% decrease (-\$2,820.19) from August 2026. Year-to-date revenue is up 15% (\$22,314.40) compared to the same months in 2025.

It is normal for sales tax receipts to fluctuate from month to month. Some entities report/pay monthly, quarterly, or annually. Revenues are expected to stay steady or continue to trend upward as the community adds new retail and sales tax revenue generating businesses, festivals, and special events.

Shout-out to City Clerk Ms. Kimberly McCormick for tracking this important metric in our community!



Police: Chief Bryan Crownover attended the Kansas Peace Officers' Association (KPOA) Annual Training Conference in Wichita Sept. 28-30, 2026. He obtained 24 education and training hours to apply toward the mandatory 40 hours that are required by the state annually. It was a good conference and opportunity to network and interact with other chiefs and officers throughout the state.

Public Works:

Water:

- Monthly meter reads and re-reads
- Completed repair of water main at Well Field
- Completed monthly water samples including Total Coliform and TTHM's and HAA5's
- Locates

WWTP and Collections:

- WWTP Monthly Samples
- Pump 2 at wet well at WWTP was repaired and reinstalled
- Locates

Streets and Parks:

- Mowing continues
- 3 potholes repaired
- Damaged signs repaired- Ave D and Section Line Rd and 35 mph sign on West side of West City Limit Sign
- Street Sweeping
- Repairs were completed to street sweeper- antifreeze coolant line burst and replaced as well as changed out the thermostat

Natural Gas:

- Monthly meter reads and re-reads
- Black Hills completed leak survey- found several leaks on homeowners' side
- Black Hills repaired a broken gas riser that was backed into at 905 N. Main. A new meter had to be installed as well.

Training/Continuing Education: Public Works Director Tylor Struckman and Superintendent Brian Helten attended the annual AWWA and KMEA Conference on September 9th, 10th, and 11th. This includes training sessions for hours toward our certifications. Public Works Technicians Zach Myers and Jim Laughlin attended their second of 5 Novice KMU Water Treatment Academy classes on September 16th. This is preparing them for the KDHE Water Operator Certification.

Aquatic Facility:

- Pool is drained and pump station is winterized
- Cleaned up pool deck- stacked all chairs, took down ladders and handrails, took down basketball goal, removed diving board
- Staff is getting concrete bids to pour a slab to set a shed on to store all the handrails, ladders, etc.
- We are also getting a concrete bid to pour a slab on the west side of the pool house for bike rack and scooter parking
- Permanent walk-in doors were installed at the pool
- Dondlinger is still completing punch list items
- Revenues and Attendance: For the abbreviated 2026 season:
 - Gross sales: \$19,382.14 which included the following:
 - Admission: \$12,749.00
 - Rental: \$1,229.80
 - Concessions: \$5,403.34
 - We are still bringing in a bit from the concession sales at flag football on Saturday mornings through the end of October. We have received numerous compliments on the facility, the fact that the bathrooms are available, larger and much closer than the City Park restrooms; of the design and look of the facility; and the forethought to ensure the use of the restrooms and concessions for events outside of the swimming season.
 - Admission (does not include the categories below, they are additional): 1,993
 - Admission under 3: 70
 - Adult Swim: 35
 - Family Swim Night: 108
 - Family of 4 Pass: 45
 - Family Pass - Additional Member: 19
 - Punchcard (10): 5
 - Punchcard (20): 7
 - Punchcard (add 20): 2

Thank you to Pool Manager Aggie Nickelson and our lifeguard crew for an amazing first season! We can't wait to welcome everyone back next May.

Upcoming Meetings & Events:

Planning Commission: The Planning Commission/Board of Zoning Appeals is scheduled to meet on Thursday, October 15, 2026 at 6 PM in the City Council Chambers, 507 N. Main St.

Owloween: Trick-or-Treat on Main Street: The City's annual Owloween: Trick-or-Treat on Main Street is scheduled for Saturday, October 31, 2026 from 5:30 to 7:30 PM. The Police Department received a grant from the state to pass out 50 free youth bicycle helmets at the event (first come, first served). We will also have "boo bags" (cloth trick-or-treat bags) available for pick up over the next few weeks for kiddos to color and decorate before the event. While supplies last! We welcome all who would like to set up a truck, display, or hand out treats that evening to attend!

City Council: The City Council will meet in regular session on Wednesday, November 4, 2026 at 6:00 PM in the Council Chambers, 507 N. Main St.

Veterans Day: City facilities will be closed Wednesday, November 11, 2026 in honor of Veterans Day. The Senior Center annual veterans' breakfast is tentative scheduled for that morning. More details to come.

Planning Commission: The Planning Commission/Board of Zoning Appeals is scheduled to meet on Thursday, November 15, 2026 at 6 PM in the Council Chambers, 507 N. Main St.

Thanksgiving: City facilities will be closed on Thursday, November 26 and Friday November 27, 2026 for Thanksgiving.

Christmas Kickoff: The Annual Christmas Kickoff is scheduled for Saturday, November 28 from 4 to 8 PM at St. Anthony's Parish Hall. The event begins with a free-will donation chili and cinnamon roll feed sponsored by the City and culminates with Santa's arrival for pictures and the lighting of the annual Council of Hope lighting display at Beck Field. Rain/snow out date – Sunday, November 29.

Recommended Action: The City Council is asked to:

1. Receive and file

Attachments:

None

TO: Garden Plain City Council
FR: Morgan Koon, City Attorney
RE: Municipal Court Report

Background:

There were seven (7) cases on the September Docket.

- 1 plead no contest to speeding and paid. I dismissed the no proof of insurance citation as the vehicle was newly purchased and defendant obtained insurance. There was confusion on whether the insurance on the vehicle defendant traded in transferred to the new vehicle or if new insurance was required immediately. This is an insurance carrier specific issue, but most insurers allow a 7-to-30-day transfer period.
- 2 diversions were entered.
- 2 cases continued to December.
- 1 was continued to October.
- 1 Failed to Appear.

The next municipal court date is Tuesday, October 10, 2026.

Recommended Action: The City Council is asked to:

1. Receive and file

Attachments:

None